

BCP Council Overview and Scrutiny Board – Work Plan. Updated 10.09.2025

Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
Meeting Date: 22 September 2025 (moved from 26 August due to pre-election period)				
1.	BCP Commercial Operations Item requested to provide an overview of the operating practices for the Commercial Operations service, including its contracts and partnerships.	Committee Report	PH - Destination, Leisure and Commercial Operations Director Commercial Operations	Item added to the Work Plan – 24 February 2025-date moved from 12 May 2025
2.	NEW - Residents Card To consider a Cabinet report which outlines and seeks approval of the residents card offer.	Pre-Decision Scrutiny of a Cabinet Report	PH - Destination, Leisure and Commercial Operations	Item added to the Cabinet FP August 2025 – requested to go to O&S Board
Meeting Date: 30 September 2025 (Meeting moved from 22 September to accommodate CGR)				
1.	Community Governance Review Final Recommendations – To consider the recommendations from the Community Governance Review Working Group following the conclusion of the public consultation	Pre-Decision Scrutiny of a Cabinet Report	PH - Leader of the Council Monitoring Officer	New item added to work plan <u>24 February 2025</u>

Key: Pre-Decision Scrutiny Pro-active Scrutiny



	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
2.	NEW - Council Budget Monitoring 2025/26 at Quarter One To consider the budget monitoring report which is due to be considered by the Cabinet.	<i>Item to be circulated for information – any questions to be raised directly to Cabinet or via the O&S Board Chair</i>	PH – Finance Chief Finance Officer	Item identified from Budget timeframe
Meeting Date: 20 October 2025				
1.	NEW - Medium Term Financial Plan (MTFP) Update Report To consider the updated MTFP including progress towards delivering a balanced 2026/27 budget.	Pre-Decision Scrutiny of a Cabinet Report	PH – Finance Chief Finance Officer	Item identified from Budget timeframe
2.	BCP Libraries Strategy To consider a Cabinet report which presents the key elements of the new draft Library Strategy ahead of a second stage consultation process.	Pre-Decision Scrutiny of a Cabinet Report	PH – PH - Customer Communication and Culture Director of Customer and Property	Item identified from Cabinet FP – Moved from 1 October Cabinet
Meeting Date: 17 November 2025				
1.	Parking Enforcement Around School For the O&S Board to consider how illegal parking can be addressed around schools. To potentially include input from schools and parking enforcement team.	Enquiry session Scrutiny Rapporteur - Cllr A Chapmanlaw	PH – Destination, Leisure and Commercial Operations PH – Childre, Young People, Education and Skills	Initial enquiries will be made through a scrutiny rapporteur to lead to an enquiry session with different parties.

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

	Subject and purpose	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Additional Information
Meeting Date: 8 December 2025				
1.	Crime and Disorder Scrutiny of Community Safety Partnership The Overview and Scrutiny Board is the statutory body for crime and disorder scrutiny and will consider the annual report of the community safety partnership.	Annual Report	PH – Housing and Regulatory Director of Housing and Communities	
2.	Carters Quay To scrutinise the Cabinet report which provides an update to Councillors on the current situation.	Pre-Decision Scrutiny of a Cabinet Report	PH – Housing and Regulatory Services	Item added to the Cabinet FP - June 2025. Originally scheduled for October - moved to December
Items for scrutiny (Meeting dates and/or methods to be determined)				
	Accounting for Social Value in decision making	Committee Report	TBC	Item requires further scoping - KLOE document
	Working more collectively across BCP geographical areas / Locality Governance – This item is interdependent with the progressing Community Governance Review and will be revisited once this is completed.	TBC	TBC	This requires further scoping – KLOE document

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	Culture of the Council To consider a number of different elements regarding the culture of the Council including member/officer relations, accountability and record keeping and recognition of different geographic localities.	TBC	TBC	Scrutiny Request received and agreed by the Board - June 2025
	Business Improvement Districts To consider issues raised by the business improvement districts operating within BCP.	Report/presentation to the O&S Board (TBC)		This was requested June 2025 as there was an existing item for issues arising from the preceding briefing from the BIDs which hadn't been progressed
	Investment and Development Directorate - Regeneration Programme This report provides a bi-annual update on the progress of the Council's regeneration programme.	Pre-Decision Scrutiny of a Cabinet Report	PH - Leader of the Council Director Investment and Development	Tracking Cabinet report – moved from July meeting to September, now expected at December Cabinet
Working Groups and items addressed through alternative scrutiny methods				
	Public Consultations Framework Development – This group has completed its work into the consultation framework and will report its findings back to the Board inline with the timetabling of the draft framework.	Working Group	Director of Marketing, Communications and Policy PH – Customer, Communications and Culture	The Board established this working group at its meeting on 18 November The Group is continuing its work to look into recent consultations.

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	Member involvement in the Complaints Process To investigate how this links with members ward work in specific issues.	Scrutiny Rapporteur – Cllr S Aitkenhead	PH - Customer, Communications and Culture	
	Briefing Sessions			
	Dates for O&S Board Briefing Sessions for 2025/26:		Potential Topics for Briefing Sessions	
	<ul style="list-style-type: none"> Monday 24 November Monday 9 March 		<ul style="list-style-type: none"> Regeneration and BDC Performance of the Council 	

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